

# NORTHAMPTON BOROUGH COUNCIL

## CABINET

Wednesday, 4 December 2019

**PRESENT:** Councillor Nunn (Chair); Councillor Larratt (Deputy Chair); Councillors Hadland, J Hill, Hibbert and King

**APOLOGIES:** Councillor Eldred and Councillor Hallam

### 1. APOLOGIES

Apologies were received from Councillors Eldred and Hallam.

### 2. MINUTES

The minutes of the meeting held on 13 November 2019 were agreed and signed by the Leader.

### 3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE IF NECESSARY

There was no intention to hold any part of the meeting in private.

### 4. DEPUTATIONS/PUBLIC ADDRESSES

There were none.

### 5. DECLARATIONS OF INTEREST

There were none.

### 6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

There were no issues arising from Overview and Scrutiny Committees.

### 7. REVIEW OF THE LICENCE FEES FOR HOUSES IN MULTIPLE OCCUPATION (HMOS)

Councillor Hibbert as the relevant Cabinet Member presented the report seeking approval of the changes to HMO licence fees, and amendments to the Private Sector Housing Fees and Charges Policy. This had been reviewed in the light of recent case law, guidance from the LGA and the practice of other authorities. A two stage fee structure was now required, separating the cost of the initial application from the ongoing administration and enforcement. There was an error on page 15 of the report: item 3.3.7 should have referred to options 1, 3 and 5 (not 1, 3 and 6).

RESOLVED:

#### 2.1 Cabinet:

- (a) Approved the changes to the HMO licence fees (as set out in Paragraphs 3.2.5 – 3.2.12 of this report), including the apportionment of the HMO licence between the processing of the application and the administration of the HMO licensing scheme, and delegated to the Head of Housing and Wellbeing the authority to implement these revised fees with regard to applications for HMO licenses received with effect from 11 December 2019.
- (b) Approved the updated Private Sector Housing Fees & Charges Policy (attached to this report as **Appendix A**); and
- (c) Approved the transitional arrangements (as set out in Paragraph 3.2.16 – 3.2.17

of this report) for those HMO licences that were issued under the previous Additional HMO Licensing Scheme of 2014 and were not due to expire until after 2 November 2019.

## **8. PERFORMANCE OUTTURN REPORT QUARTER 2**

Councillor Larratt as the relevant Cabinet Member presented the report, which replaced the incorrect report originally issued. 87% of measures were exceptional, green or amber, with over 75% either exceptional or green. Planning had performed particularly well. The red measure EC05 resulted from issues with Veolia staff which were being addressed. Fly tipping continued to be a problem. Reporting separately on hazardous and non-hazardous waste was being considered, since the specialist treatment required for hazardous waste often resulted in delayed removal.

The Leader noted that clear action plans were in place for the Enterprise Zone measures.

### **RESOLVED:**

- 2.1 Cabinet reviewed the contents of the performance report (Appendix 1).
- 2.2 Cabinet agreed that the Annual Performance Report will be presented in June of each year to the Audit Committee.

The meeting concluded at 6:09 pm